



Hotel Room Reservation Sheet

2020 Fugitive Emissions & Managing Aging Plants Summit China

Please complete this Reservation Form and send it to the Reservations Department
E-mail to: mhrs.shamp/reservation@marriott.com Fax No: 86-21-36698846

Guest Name (Mr. / Ms. / Mrs) _____
Circle one Last Name First Name

Telephone _____
Country code / area code / number

Fax _____ Email _____
Country code / area code / number

ARRIVAL DATE _____ DEPARTURE DATE _____

Conference Rate

- Deluxe King Room RMB900net include service charge&tax, inclusive of one breakfast.
- Deluxe Twin Room RMB1000net include service charge&tax, inclusive of two breakfasts.

(Room type request will be arranged subject to hotel room availability)

- To ensure that room space is available, please make your reservation before **Oct 25, 2020**. After the date any confirmation of the room will be subject to our hotel availability.
- Hotel check-in: 14:00/ Check-out: 12:00.

Special Requests _____

Flight/Transfer

ARRIVAL FLIGHT / TIME _____ DEPARTURE FLIGHT / TIME _____

- Limousine pick up from Hongqiao Airport to hotel@ RMB500net/ Pudong Airport to hotel at RMB800net.
 Yes No
- Rate per car / for one way. Maximum 3 persons per car. Airport transfer can only be confirmed with flight details.

Guarantee & Cancellation

- For booking to be considered confirmed - reservation should be guaranteed. Any reservation without credit card guarantee or with invalid credit card will not be applied.
- Within 7 days, any full cancellation will be subject to a cancellation penalty equivalent to the first night's room charge.
- Any no show will result in a penalty equivalent to the room charges of the entire period of stay.

VISA Master Card American Express Diners Club JCB

Credit Card Number _____ Expiry Date _____

Signature _____ Date _____